



Over 85 Years of Service

BOARD OF SUPERVISORS MEETING

October 16, 2014 – 7:30 p.m.
Jupiter High School – Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Invocation and Pledge of Allegiance
2. Ratification of election results (if available)
 - Swearing in of elected Board members
3. Election of officers
4. Appointments
5. Approval of minutes of previous meeting
6. Public Information report
7. Treasurer's report
8. Manager of Operations' report
9. Engineer's report
10. Attorney's report
11. Landowners items
12. Old business
13. New business
14. Adjourn



Over 85 Years of Service

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period September 13, 2014 through October 19, 2014
DATE: October 10, 2014

ADMINISTRATIVE:

1. Fuel pump stations were inspected by Palm Beach County Department of Environmental Resources Management. No problems were reported.
2. Conducted monthly review of District canals with aquatic weed spraying contractor.
3. Control Communications serviced all mobile and hand-held radios.
4. Operator Matt Wood passes physical for CDL license.
5. Received \$2,300.00 from Verizon for monthly tower lease.
6. Completed inventory for Fiscal Year End.
7. On-site meetings and phone conversations with Homeowners to discuss drainage issues and road conditions.
8. Attended Safety Council of Palm Beach County Board meeting.
9. Attended Staff meeting.
10. Meetings with Palm Beach County and residents of Section 6 to discuss drainage issues.

MEMORANDUM

To: Board of Supervisors

Date: October 10, 2014


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WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 4.73 inches of rain this reporting period.
3. Prepared swales for eight driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Swales are being re-contoured in numerous sections of the District.
6. Murray Logan Construction completes restoration work at Canal 2 & 175th Rd and culvert crossing at Canal 7 and Alexander Run.

ROAD MAINTENANCE:

1. Roads continue to be re-contoured to provide maximum storm water runoff.
2. D.S. Eakins hauled 522 yards of road stabilizer to District yard.
3. J.H. McGregan hauled 19 loads of millings to District yard.



Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

Oct. 8, 2014

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report October 2014

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Oct. 16*) release

The following items were uploaded to the website:

- ❖ 2013-2014 Annual Reports – Manager of Operations, Engineer, Treasurer
- ❖ 2014-2015 Approved Budget
- ❖ Annual Landowners Meeting Minutes (*9-19-13*)
- ❖ Monthly Meeting Minutes (*7-10-14*)
- ❖ October Staff monthly and annual reports–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Annual Landowners Meeting (*Sept. 18*) and Staff Meeting (*Oct. 9*)

We continue to work on a District overview and project update brochure as requested by the Board of Supervisors.

With the new logo design, we are redesigning a totally new website with over 30 pages of information. It will be more user friendly and feature a modern design utilizing the latest HTML5 format and CSS slideshows.

We are also beginning work on the next newsletter that will include the annual reports.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of October, 2014
CC: Staff
Date: October 16, 2014

Routine Business

1. The total assessment received through September 30, 2014 was \$5,211,257. No additional assessments are due for 2013/14 Fiscal Year. The 2013/14 Budget called for assessments totaling \$5,198,534.
2. The District is scheduled to receive the first distribution of the 2014/2015 assessment receipts from the Palm Beach County Tax Collector in November 7, 2014.
3. The District's year end was September 30, 2014. Since we are in the process of closing the books, a financial report has not been prepared. As part of this process we will be closing Funds 216, Section 9 Phs IIA Debt Service Fund and 217, Section 9 Phs IIB Debt Service Fund. These funds are no longer need following the final payments on the debt for these projects. The amounts remaining after these payments are being transferred to Fund 150, Road Maintenance - Jupiter Park of Commerce in the amounts of \$4,850 and \$14,004, respectively.
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

No Items

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for October 2014

From Amy E. Eason, PE, District Engineer

Board Meeting
Date October 16, 2014

The following is a summary of activities and communications that were of significance during the months of September and October 2014. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Per the February 2013 workshop, staff has developed an updated petition to distribute to landowners as they request it. In addition, staff has been reviewing the limits of the roadway improvement requests before distributing the updated petition for circulation. For notification, signs are being installed stating that a petition is being circulated in the area. Currently, the District has received petitions **that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area** to apply OGEM and asphalt on certain roadways within the District. The landowners on the following roadway is petitioning to distribute a referendum for OGEM (approximately 0.5 miles):

- 164th Court N between Mellen Lane and Alexander Run

The landowners on the following roadways are petitioning to distribute a referendum for asphalt in Palm Beach Country Estates (**approximately 7.6 miles**):

- 67th Trail N. between 146th Road N. and 149th Place N.
- 68th Drive N. between 146th Road N. and 149th Place N.
- 71st Drive N. between 155th Place N and 160th Street N.
- 74th Avenue N. between 155th Place N. and 159th Court N.
- **76th Trail N. between 150th Court N. and 154th Court N.**
- 76th Trail N. between 155th Place N. and 159th Court N.
- 77th Trail N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 150th Court N. and 154th Court N.
- **78th Drive N. between 155th Place N. and 159th Court N.**
- 81st Terrace N. between 150th Court N. and 154th Court N.
- **85th Avenue N. between Canal C and Canal D**
- 85th Way N. between 155th Place N. and 159th Court N.
- 88th Trail N. between 155th Place N. and 159th Court N.
- 154th Court N. between 75th Avenue N. to C-18 Canal

- 159th Court N. between 75th Avenue to East End
- 163rd Court N. between 75th Avenue N. and 79th Terrace N.
- 163rd Court N. between 75th Avenue N. to East End

At the August, 2014 Board of Supervisors meeting, there was a discussion on how to address petitions that are submitted to the District by landowners requesting that “no roadway improvements” be completed on their roadways. The discussion included that these types of petitions would need to have over 50% of the landowners verified signatures to be used in determining if a roadway improvement petition should move forward to referendum. The following petition has been received and has over 50% verification:

- **88th Trail N. between 155th Place N. and 159th Court N.**

Staff is prepared to update the board at this month’s meeting.

II. OPERATION AND MAINTENANCE

A. **A meeting was held September 17, 2014 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. The topics of the meeting included Loxahatchee Grove’s coverage, FSA Level 2 Stormwater Operator Training, the budget, training videos, the EPA Proposed Waters of the United States Rule, and Climate Change. The next meeting is scheduled for November 17, 2014.**

B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor is addressing those comments before submitting the building permit.

C. At the May 8, 2014 Board Meeting, staff was directed to estimate the following projects:

- Culvert pipe on Canal 7 and Alexander Run
- Culvert pipe on Canal 12 and Randolph Siding
- Culvert or canal widening at 175th and Jupiter Farms Road
- Culvert or Bridge crossing at Canal C and 85th

Per the July 10, 2014 board meeting, staff prepared a contract for the culvert pipe on Canal 7 and Alexander Run and the Canal widening at 175th and Jupiter Farms Road. **This month, the contractor has completed their work, and staff is waiting a final pay request from the contractor. Staff is prepared to update the board at this month’s meeting.**

D. On March 18, 2014, staff met with American Engineers & Contractors to discuss the Jupiter/Palm Beach Motor Coach Resort. The contractor wanted to discuss a

proposal to install a sewer force main and a water main within the District's canal right-of-way. At the March 19, 2014 board meeting, the landowner presented their proposal. The board had several questions and the landowner stated that he would further investigate. Since the board meeting, staff has met with the applicants on April 11 and May 5, 2014 to discuss their pre-application for a permit.

On June 12, 2014, the applicant submitted to the District an Application for Connection to or Use of District Facilities. The application is requesting two uses. The first use is for a drainage connection and the second is for utilities paralleling canals or rights-of-way. Staff sent a letter to the applicant requesting additional information.

Per the July 10, 2014 meeting, staff has met with the Loxahatchee River District (LRD) and has investigated further into the applicant's request.

On October 14, 2014, staff discussed the application with the applicant, and the applicant has indicated that he would like to withdraw the "Utilities Paralleling Canals or Rights-of-Way" from the original submittal. Staff is prepared to issue the "Drainage Connection" portion of the application pending submittal of a detail and permit fee. Staff is prepared to update the Board at this month's meeting.

- E. On August 18, 2014, the Loxahatchee River Preservation Initiative requested applications for the Fiscal Year 2016 Funding. Staff submitted the 128th Trail North Drainage Improvement project **and presented at the September 15, 2014 meeting.** This project consists of ditch clearing and construction of roadside swales in the 128th Trail North area. **Staff is prepared to update the Board at this month's meeting.**
- F. **Staff met with Palm Beach County on October 3, 2014 to visit the construction activities on the Hatcher Property. Staff is prepared to update the Board at this month's meeting.**
- G. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- H. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- I. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



Over 85 Years of Service

BOARD OF SUPERVISORS MEETING

November 20, 2014 – 7:30 p.m.
Jupiter High School Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Invocation and Pledge of Allegiance
2. Consent Agenda
 - Approval of Minutes (October 16th meeting)
 - Approval of Warrant List
3. Public Information report
4. Treasurer's report
5. Manager of Operations' report
6. Engineer's report
7. Attorney's Report
8. Old business
9. New business
10. Landowners' items
11. Adjourn



Over 85 Years of Service

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period October 11, 2014 through November 14, 2014
DATE: November 14, 2014

ADMINISTRATIVE:

1. Received \$8,000.00 from Palm Beach County for quarterly mowing maintenance.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Operator, George McGarry, celebrated 10 years with the District.
4. Received \$14,376.36 for drainage assessments from K. Hovnanian Homes for the Burt Reynolds Ranch property.
5. Received \$2,300.00 from Verizon for the monthly lease.
6. Received \$5,675 from American Engineers & Contractors, Inc. for District Engineering fees related to Jupiter/West Palm Motor Coach Resort.
7. Operators, Arie Raz and George McGarry complete the Fleet Management Training Class presented by the Safety Council of Palm Beach County.
8. On-site meetings and phone conversations with Landowners to discuss drainage issues and road conditions.
9. Operator, Arie Raz, passes DOT physical exam for CDL license.
10. Attended Staff meeting.

MEMORANDUM

To: Board of Supervisors

Date: November 14, 2014

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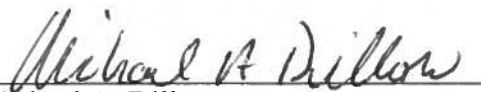
11. Conducted employee quarterly safety meeting.
12. Permit application has been filed for structures at Berman Park.

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 3.49 inches of rain this reporting period.
3. Prepared swales for 12 driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control. Windy conditions have limited maintenance.
5. Drainage swales and culverts are being inspected.
6. Meeting with David Logan to discuss future canal crossings throughout the District.

ROAD MAINTENANCE:

1. Roads continue to be re-contoured to provide maximum storm water runoff.
2. Meetings with North Florida Emulsions and Lynch Paving to review and bid on OGEM roads due for maintenance in 2015.
3. Lake Pointe Restoration hauled 537 tons of shell mix for road maintenance.



Michael A. Dillon
Manager of Operations



Over 85 Years of Service

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Inventory
DATE: October 24, 2014

I am requesting Board approval to declare the following item surplus so it may be removed from inventory:

<u>ITEM</u>	<u>MANUFACTURER</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>STATUS</u>
TR40	New Holland	2 wheel drive tractor & rotary mower	\$12,886.00	Surplus



Michael A. Dillon
Manager of Operations

cc. Bill Capko
Chuck Haas



**DICK GRUENWALD
ASSOCIATES, LLC**

Nov. 14, 2014

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report November 2014

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Oct. 16*) results release
- ❖ Monthly Meeting (*Nov. 20*) release

The following items were uploaded to the website:

- ❖ November Staff monthly reports—
Manager of Operations, Engineer, Treasurer, Public Information

Attended Monthly Meeting (*Oct. 16*) and Staff Meeting (*Nov. 13*)

We continue to work on a District overview and project update brochure as requested by the Board of Supervisors.

The redesign of the new website with over 40 pages of information is continuing. It will be more user friendly and feature a modern design utilizing the latest HTML5 format and CSS slideshows.

We are working with the District Engineer and Attorney on a landowner poll as requested by the Board. Cost estimates range from \$3,500 - \$4,500 for printing and mailing depending on level of customization. Savings of over \$3,000 can be realized if it is done as an insert in the next newsletter, which will include the annual reports and is planned for December.

The 24th Annual Landowners Family Day is scheduled for March 14 from 11:30 am – 2:30 pm. We are working on securing the Tom Jackson Band for entertainment. We will be sending out information to exhibitors soon and exhibitor information will be added to the new website for online registration.

The polo shirts with the new SIRWCD logo will be arriving any day.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of November, 2014
CC: Staff
Date: November 14, 2014

Routine Business

1. The District received its first assessment receipt distribution in the amount of \$122,884.14 from the Palm Beach County Tax Collector.
2. The District's year end was September 30, 2014. Since we are in the process of closing the books, a financial report has not been prepared.
3. We are working with the District's auditors, Grau & Company, on the audit for the fiscal year ending September 30, 2014.
4. The District received a check in the amount of \$27,906.11 from the Palm Beach County Tax Collector, for fees in excess of their budgetary requirements for collection of the District's assessments for the fiscal year ended September 30, 2014.
5. We completed Form DFS-J1-1295, Public Deposit Identification and Acknowledgement Form, for each of the District's bank accounts held at September 30, 2014 and as required by Chapter 280 of the State Statutes, we have filed the required forms with Chief Financial Officer of the state.
6. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

We will be requesting Board action on an amendment to last year's budget as detailed in the attached memo.



To: Board of Supervisors
FROM: Charles F. Haas, District Treasurer
RE: **Final 2013/14 Budget Amendment**
CC: Staff

Date: 11/15/2014

As we noted above we are in the process of closing the books on last year's activity. One of the last steps in this process is to do a final review of the budget to actual variances. The results of this analysis are that we recommend four budget amendments as follows.

1. Adjustment of beginning fund balances. Since at the time the budget is adopted the District is in the middle of its current year, we make an estimate of each funds beginning fund equity. This amendment will conform that beginning fund equity to the actual fund equity.
2. Adjustment of the transfers to close funds 216 and 217, Jupiter Park of Commerce, Phases IIA & IIB, respectively. The final payments on the notes for these two projects were made on August 1, 2014. The residual amount left in the debt service funds is transferred to the Jupiter Commerce Park, (Fund 150) and the debt service funds are closed. This amendment conforms the budget to the transfer amount.
3. The fund equity of Fund 110, Water Control Eastside has fallen below the targeted threshold required in the District's Fund Equity policy. Since this fund provides services to the Jupiter Commerce Park (Fund 150), Egret Landing (Fund 155), as well as PBCE (Fund 140) , all of which are within the fund equity guidelines, we recommend a transfer totaling \$ 25,000 be made into this fund from Funds 140,150,155 in the amounts of \$ 16,870, \$ 862 , \$7,268 respectively.
4. The final proposed amendment is to reflect the proceeds of the funding for the 17th POI. When this note was closed in December 2014, the action the Board took to adopt the note resolution also included the changes needed to be made in the budget. Those changes were to increase the expenditures \$680,000 and to increase the revenues \$680,000 (the amount of the note) in Fund 340. This amendment would formalize this budget change.

Final 2013/14 Budget Amendment

Attached to this memo is a Revised Budget by Level of Control schedule reflecting the proposed changes. For your reference these changes are denoted in bold. Also note that the schedule has been set up for a 8.5x14 sheet for readability.

Please let me know if you have any questions.

South Indian River Water Control District

Revised Budget by Level of Budget Control

Fiscal 2013-14

Governmental Funds

Special Revenue Funds (Operations)

Fund	Maintenance assessments	Less discounts	Assessments-net	Total Other Revenue & Transfers in	Total Revenue	Fund balance, beginning	Total Available	Total Expenditures	Transfers-out	Total Expenditures & Transfers out	Appropriated Fund Balance	Total Appropriations	
Water Control - East Side	110	245,000	(9,800)	235,200	25,000	260,200	17,222	277,422	228,475	-	228,475	48,947	277,422
Water Control - West Side	120	880,000	(35,200)	844,800	200	845,000	272,866	1,117,866	787,875	-	787,875	329,991	1,117,866
Road Maint - PBCE	140	330,000	(13,200)	316,800	600	317,400	334,203	651,603	449,405	16,870	466,275	185,328	651,603
Maint-Jupiter Commerce Park	150	-	-	-	18,567	18,567	47,473	66,040	-	862	862	65,178	66,040
Maint - Egret Landing	155	-	-	-	-	-	10,173	10,173	-	7,268	7,268	2,905	10,173
Road Maint-Jupiter Farms	160	720,000	(28,800)	691,200	13,300	704,500	694,817	1,399,317	937,845	-	937,845	461,472	1,399,317
Park Maintenance-PBCE	185	25,000	(1,000)	24,000	-	24,000	10,624	34,624	24,250	-	24,250	10,374	34,624
2002 Section 9 Phase IIA Road & Drainage Refunding Notes	216	-	-	-	16	16	37,594	37,610	32,859	4,751	37,610	-	37,610
2002 Section 9 Phase IIB Road & Drainage Refunding Notes	217	-	-	-	63	63	110,254	110,317	96,411	13,906	110,317	-	110,317
2011 Section 15 Egret Landing Refunding Note	229	610,000	(24,400)	585,600	1,000	586,600	110,350	696,950	594,845	-	594,845	102,105	696,950
2006 PBCE Water Distribution System Bonds	230	1,300,000	(52,000)	1,248,000	100	1,248,100	151,034	1,399,134	1,246,232	-	1,246,232	152,902	1,399,134
2004 Road Improvement Note Series C	235	40,000	(1,600)	38,400	-	38,400	16,124	54,524	37,176	-	37,176	17,348	54,524
2004 Road Improvement Note Series B	240	46,000	(1,840)	44,160	-	44,160	37,920	82,080	43,749	-	43,749	38,331	82,080
2004 Road Improvement Note Series A	245	250,000	(10,000)	240,000	-	240,000	44,678	284,678	235,544	-	235,544	49,134	284,678
2007 Road Improvement Note- Series A, B & C	255	245,000	(9,800)	235,200	750	235,950	118,113	354,063	244,215	-	244,215	109,848	354,063
2009 Hookup Financing Note	260	249,334	(10,364)	238,970	400	239,370	153,557	392,927	237,426	-	237,426	155,501	392,927
2011 Road Improvements-16A POI	265	181,000	(7,240)	173,760	-	173,760	52,659	226,419	173,006	-	173,006	53,413	226,419
2013 17TH POI Road Improvments	266	77,200	(3,088)	74,112	-	74,112	-	74,112	72,844	-	72,844	1,268	74,112
Capital Projects Funds													
Road Resurfacing Renewal & Replacement	315				200,500	200,500	642,086	842,586	78,400	-	78,400	764,186	842,586
Road Improvement Funds	335&340				680,400	680,400	263,454	943,854	680,000	-	680,000	263,854	943,854
Other Capital Project Funds	350				800	800	253,169	253,969	-	-	-	253,969	253,969
		5,198,534	(208,332)	4,990,202	941,696	5,931,898	3,378,370	9,310,268	6,200,557	43,657	6,244,214	3,066,054	9,310,268

Proprietary Fund

Fund	Charges for services	Total Other Revenue & Transfers in	Total Revenue	Fund balance, beginning	Total Available	Total expenditures	Transfers-out	Total Expenditures & Transfers out	Appropriated Fund Balance	Total Appropriations	
Internal Service Fund (O&M)	500	1,675,400	54,000	1,729,400	497,000	2,226,400	1,450,400	279,000	1,729,400	497,000	2,226,400
Equipment Renewal & Replacement Fund	331		79,000	79,000	316,665	395,665	8,250	-	8,250	387,415	395,665
		1,675,400	133,000	1,808,400	813,665	2,622,065	1,458,650	279,000	1,737,650	884,415	2,622,065

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for November 2014

From Amy E. Eason, PE, District Engineer

Board Meeting
Date November 20, 2014

The following is a summary of activities and communications that were of significance during the month of November 2014. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Per the February 2013 workshop, staff has developed an updated petition to distribute to landowners as they request it. In addition, staff has been reviewing the limits of the roadway improvement requests before distributing the updated petition for circulation. For notification, signs are being installed stating that a petition is being circulated in the area. Currently, the District has received petitions that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area to apply OGEM and asphalt on certain roadways within the District. The landowners on the following roadway is petitioning to distribute a referendum for OGEM (approximately 0.5 miles):

- 164th Court N between Mellen Lane and Alexander Run

The landowners on the following roadways are petitioning to distribute a referendum for asphalt in Palm Beach Country Estates (**approximately 8.2 miles**):

- **64th Way N. Between 146th Road N. and 149th Place N.**
- 67th Trail N. between 146th Road N. and 149th Place N.
- 68th Drive N. between 146th Road N. and 149th Place N.
- 71st Drive N. between 155th Place N and 160th Street N.
- 74th Avenue N. between 155th Place N. and 159th Court N.
- **75th Way N. between 150th Court N. and 154th Court N.**
- 76th Trail N. between 150th Court N. and 154th Court N.
- 76th Trail N. between 155th Place N. and 159th Court N.
- 77th Trail N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 155th Place N. and 159th Court N.
- 81st Terrace N. between 150th Court N. and 154th Court N.
- 85th Avenue N. between Canal C and Canal D
- 85th Way N. between 155th Place N. and 159th Court N.

- **149th Place between 69th Drive N. and 64th Way N.**
- 154th Court N. between 75th Avenue N. to C-18 Canal
- 159th Court N. between 75th Avenue to East End
- 163rd Court N. between 75th Avenue N. and 79th Terrace N.
- 163rd Court N. between 75th Avenue N. to East End

At the August, 2014 Board of Supervisors meeting, there was a discussion on how to address petitions that are submitted to the District by landowners requesting that “no roadway improvements” be completed on their roadways. The discussion included that these types of petitions would need to have over 50% of the landowners verified signatures to be used in determining if a roadway improvement petition should move forward to referendum. The following petition has been received and has over 50% verification:

- 88th Trail N. between 155th Place N. and 159th Court N.

At the October, 2014 Board of Supervisors meeting the above roadway was removed from the landowner initiated roadway improvement list. To date, the following “no roadway improvement petitions” have been received.

- **85th Avenue N. between Canal C and Canal D**
- **85th Way N. between 155th Place N. and 159th Court N.**
- **154th Court N. between 75th Avenue N. to C-18 Canal**

Staff is prepared to update the board at this month’s meeting.

II. OPERATION AND MAINTENANCE

- A meeting was held November 19, 2014 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. The topics of the meeting included permit renewal requirements. The next meeting is scheduled for January 21, 2015.**
- At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. **Staff submitted comments back to the contractor and the contractor has addressed those comments. The building permit was submitted to Palm Beach County on October 22, 2014. Staff is waiting on the approval of the building permit.**

- On March 18, 2014, staff met with American Engineers & Contractors to discuss the Jupiter/Palm Beach Motor Coach Resort. The contractor wanted to discuss a proposal to install a sewer force main and a water main within the District’s canal right-of-way. At the March 19, 2014 board meeting, the landowner presented their proposal. The board had several questions and the landowner stated that he would

further investigate. Since the board meeting, staff has met with the applicants on April 11 and May 5, 2014 to discuss their pre-application for a permit.

On June 12, 2014, the applicant submitted to the District an Application for Connection to or Use of District Facilities. The application is requesting two uses. The first use is for a drainage connection and the second is for utilities paralleling canals or rights-of-way. Staff sent a letter to the applicant requesting additional information.

Per the July 10, 2014 meeting, staff has met with the Loxahatchee River District (LRD) and has investigated further into the applicant's request.

On October 14, 2014, staff discussed the application with the applicant, and the applicant has indicated that he would like to withdraw the "Utilities Paralleling Canals or Rights-of-Way" from the original submittal. Staff is prepared to issue the "Drainage Connection" portion of the application pending submittal of a detail and permit fee.

- D. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- E. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- F. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



South Indian River Water Control District™

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BOARD OF SUPERVISORS MEETING

January 15, 2015 – 7:30 p.m.
Jupiter High School Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Invocation and Pledge of Allegiance
2. Consent Agenda
 - Approval of Minutes
 - Approval of Warrant List
3. Public Information report
4. Treasurer's report
5. Manager of Operations' report
6. Engineer's report
7. Attorney's Report
8. Old business
9. New business
10. Landowners' items
11. Adjourn



South Indian River Water Control District™

Established 1923

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period November 15, 2014 through January 8, 2015
DATE: January 8, 2015

ADMINISTRATIVE:

1. Operators attended Safety Seminar sponsored by the Safety Council of Palm Beach County.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Received refund of \$27,906.11 for excess fees from Palm Beach County Tax Collector.
4. Meeting with Karen Brandon (AECOM) to review the NPDES worksheet for the 2013-2014 report.
5. Received \$2,300.00 from Verizon for monthly cell tower lease.
6. Received \$2,225.00 in permit fees from the Jupiter/Palm Beach Motor Coach Resort.
7. Operator Matt Wood attended Florida Institute of Government seminar, "Customer Service for Supervisors and Managers of Municipalities."
8. On-site meetings and phone conversations with Landowners to discuss drainage issues and road conditions.
9. District fire extinguishers serviced by East Coast Fire Equipment.
10. Attended Staff meeting.

MEMORANDUM

To: Board of Supervisors

Date: January 8, 2015

Page 2

11. District received two First Place trophies in the Annual Jupiter Farms Christmas Parade. Thanks to all who participated!
12. Pre-construction meeting with District Engineer and West Construction at PBCE Park.

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 2.89 inches of rain this reporting period.
3. Prepared swales for seven driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control. Windy conditions have limited maintenance.
5. Received bids on canal crossing projects for Canal 12/Randolph Siding and Canal 8/Canal 11.
6. Meeting with FPL Engineers regarding power pole replacements in areas of Jupiter Farms.

ROAD MAINTENANCE:

1. Roads continue to be re-contoured to provide maximum storm water runoff.

Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

Jan. 9, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report January 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Nov. 20, 2014*) results release
- ❖ Monthly Meeting (*Jan. 15, 2015*) release

The following items are being uploaded to the website:

- ❖ Annual Reports Newsletter
- ❖ January Staff monthly reports–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Monthly Meeting (*Nov. 20*) and Staff Meeting (*Jan. 8*)

The Annual newsletter has been mailed to all landowners. It included the Manager of Operations' and the District Engineer's annual reports, updates on roadway improvement projects, election results, annual budget approval, George McGarry anniversary, Jupiter Farms parade and Landowners Family Day and NPDES information.

We worked with the District Engineer and Attorney on a landowner poll as requested by the Board. It is in the process of being printed, addressed and then will be mailed to all landowners.

We continue to work on a District overview and project update brochure as requested by the Board of Supervisors.

The redesign of the new website with over 40 pages of information is continuing and will be up and running by the first of February. It will be more user friendly and feature a modern design utilizing the latest HTML5 format and CSS slideshows.

The 24th Annual Landowners Family Day is scheduled for March 14 from 11:30 am – 2:30 pm. We continue to plan the best event for the landowners.

The polo shirts with the new SIRWCD logo were distributed at the Nov. 20 meeting.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of January 2015
CC: Staff
Date: January 16, 2015

Routine Business

1. The District received a total of \$1,119,708 in Assessment receipts distribution from the Palm Beach County Tax Collector Through November 30, 2014.
2. We are continuing to work with the District's auditors, Grau & Company, on the audit for the fiscal year ending September 30, 2014 and we are in the process of closing the books and beginning the preparation of the financial statements.
3. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

The Board will be asked to approve an amendment to its Premium Only Plan to conform it with changes in the IRS rules. See attached memo for details.

South Indian River Water Control District

Statement of Revenues and Expenditures

From 10/01/2014 to 11/30/2014

*100 - Special Revenue Funds
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	151,341	451,255	299,914
Rents & Contracted Service	-	170	170
Investment Income	350	-	(350)
Other Income	12,000	-	(12,000)
Total Revenue:	163,691	451,425	287,734
Expenditures:			
Contracted Services	99,575	38,013	61,562
Operating Expense	293,676	207,225	86,451
Office & Landowner Expense	-	36	(36)
Total Expenditures:	393,251	245,274	147,977
Transfers, Financing & Capital Outlays			
Capital Outlays	-	130,817	(130,817)
Total Transfers, Financing & Capital Outlays	-	130,817	(130,817)
Total Expenditures & Other Financing	393,251	376,091	17,160
Excess (Deficit) Revenues over (under) Expenditures & Other Financing Sources (Uses)	(229,560)	75,334	304,894
Beginning Fund Balance		1,494,385	
Ending Fund Balance		1,569,719	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 11/30/2014

200 - Debt Service Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	205,481	626,305	420,824
Investment Income	280	-	(280)
Other Income	-	-	-
Total Revenue:	205,761	626,305	420,544
Expenditures:			
Principal Paid	-	-	-
Interest Paid	-	-	-
Other Debt Service	7,761	2,500	5,261
Total Expenditures:	7,761	2,500	5,261
Excess (Deficit) Revenues over (under) Expenditures	198,000	623,805	425,805
Beginning Fund Balance		828,442	
Ending Fund Balance		1,452,247	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 11/30/2014

300 - Capital Projects Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Investment Income	385	-	(385)
Total Revenue:	385	-	(385)
Expenditures:			
Capital Outlay	150,900	4,924	145,976
Total Expenditures:	150,900	4,924	145,976
Transfers, Financing & Capital Outlays			
Transfers in	(71,750)	(74,300)	(2,550)
Total Transfers, Financing & Capital Outlays	(71,750)	(74,300)	(2,550)
Excess (Deficit) Revenues over (under) Expenditures	(222,265)	(79,224)	143,041
Beginning Fund Balance		1,633,633	
Ending Fund Balance		1,554,409	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 11/30/2014

500 - Internal Service Fund
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Charges for Services	284,650	205,809	(78,841)
Rents & Contracted Service	13,500	12,600	(900)
Investment Income	-	-	-
Other Income	-	4,513	4,513
Total Revenue:	298,150	222,922	(75,228)
Expenditures:			
Personal Services	161,950	114,621	47,329
Contracted Services	29,800	3,609	26,191
Operating Expense	70,050	28,913	41,137
Office & Landowner Expense	3,600	2,627	973
Insurance	7,550	6,516	1,034
Total Expenditures:	272,950	156,286	116,664
Transfers, Financing & Capital Outlays			
Transfers out	133,500	74,300	59,200
Total Transfers, Financing & Capital	133,500	74,300	59,200
Excess (Deficit) Revenues over (under) Expenditures & Transfers	(108,300)	(7,664)	100,636
Beginning Fund Balance		<u>587,498</u>	
Ending Fund Balance		<u>579,834</u>	



To: Board of Supervisors
FROM: Charles F. Haas, District Treasurer
RE: Amendments to District's Premium Only Plan
CC: Staff

Date: January 16, 2015

The District adopted a Premium Only Plan (POP) many years ago. This plan authorized under Section 125 of the IRS Code allows employees to convert a taxable cash benefit (salary) into non-taxable benefits. Under this plan employees may choose to pay for qualified benefit premiums before any taxes are deducted from their pay checks. It allows for group insurance premiums being paid for by an employee to be paid with pre-tax dollars.

The IRS has issued additional rules to conform these plans to the Affordable Care Act as explained on the following page.

The Board of Supervisors will be asked to pass a resolution amending SIRWCD's plan to conform it to the new IRS rules. A copy of the proposed amendment and Certificate of Adopting Resolution is also included in the following pages.



EZPOP

November 18, 2014

Holly Rigsby
South Indian River Water Control District POP
15600 Jupiter Farms Rd
Jupiter, FL 33478

Dear Client:

The enclosed amendment will update your Section 125 Premium Only Plan (POP) for IRS Notice 2014-55 that was issued in mid-September. The amendment permits election changes that previously were not permitted by your POP plan. The enclosed WageWorks *Insights on EZPOP* newsletter provides complete details. Here is brief summary of the new rules:

1. **Election Change Due to Reduction of Hours:** Employees are now allowed to change their elections under the Premium Only Plan during their period of coverage (the plan year) due to moving from full-time to part-time employment. If the move results in a reduction in hours, they may revoke their election if they are still eligible or ineligible for the group health plan coverage.
2. **Election Change Due to Marketplace Enrollment:** Participants may now revoke elections for employer health coverage during a Marketplace open enrollment period or a Marketplace "Special Enrollment Period."

Please take the following steps to implement this amendment:

- **Premium Only Plan Amendment:** Sign and date on yellow highlights. File in your POP Kit behind Tab 3.
- **Certificate of Adopting Resolution:** Sign and date on yellow highlights. File in your POP Kit behind Tab 3.
- **Summary of Material Modifications:** Copy and distribute to all participating employees. File original in your POP Kit behind Tab 4.

The enclosed amendment is provided as a special supplement to your annual POP renewal service. If you have not already received your annual renewal kit for the current plan year, it will be shipped separately.

If you have any questions, please email us at EZPOP@WageWorks.com or call 800-876-7548.

Sincerely,

WageWorks, Inc.

enclosures (4)

RECEIVED DEC 01 2014

IN THIS ISSUE

New Permitted Election Changes for Premium Only Plans

Election Change Due to Reduction of Hours

Election Change Due to Marketplace Enrollment

POP Kit Update Packet

New Permitted Election Changes for Premium Only Plans

The IRS has released Notice 2014-55 containing two additional permitted change rules for health coverage under Internal Revenue Code Section 125 Premium Only Plans (POP). These election change rules are welcome changes for many employers with non-calendar POP plan years and employees moving from full-time to part-time employment resulting in a reduction in hours.

These permitted election change rules allow employees to revoke their elections for the group health insurance premium and seek coverage elsewhere under certain conditions.

The effective date of this notice is September 18, 2014. To allow the new permitted election changes under this notice, your Premium Only Plan must be amended to provide for such election changes. The amendment must be adopted on or before the last day of the plan year in which the elections are allowed, and may be effective retroactively to the first day of that plan year. That means for a plan year that begins in 2014, an election may be changed at any time on or before the last day of the plan year that occurs in 2015. However, in no event may participant elections to revoke coverage be allowed to occur on a retroactive basis.

Notice 2014-55 requires a special amendment to your POP plan which is enclosed with this newsletter.



Election Change Due to Reduction of Hours

Employees are now allowed to change their elections under the Premium Only Plan during their period of coverage (the plan year) due to moving from full-time to part-time employment. If the move results in a reduction in hours, they may revoke their election if they are still eligible or ineligible for the group health plan coverage.

Conditions for revocation due to a reduction in hours of service:

- An employee who previously was reasonably expected to average at least 30 hours of service per week now is reasonably expected to average less than 30 hours of service per week, even if the reduction in hours does not result in the employee ceasing to be eligible under the group health plan; and
- The revocation of election from the group health plan corresponds to the intended enrollment of employee and spouse and dependents, if applicable, in another plan that provides minimum essential coverage with the new coverage effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.



Election Change Due to Marketplace Enrollment

Participants may now revoke elections for employer health coverage during a Marketplace Open Enrollment period or a Marketplace "Special Enrollment Period." For instance, participants in non-calendar year premium only plans may switch from employer to Marketplace coverage with no double coverage or loss in coverage for the transition period. Here's another example. Participants who have a change in status event, such as marriage or birth, may not want to add new family members to their existing employer-provided coverage, but instead seek coverage for the family at the Marketplace.



Conditions for revocation due to enrollment in Marketplace Qualified Health Plan (QHP):

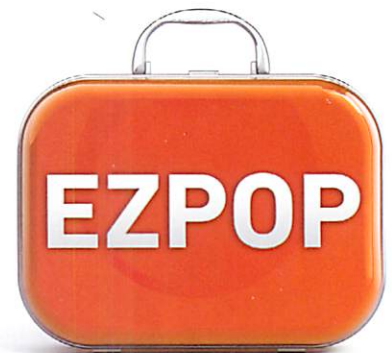
- Employee is eligible for a Special Enrollment Period to enroll in a QHP through a Marketplace or employee seeks to enroll in QHP through a Marketplace during the Marketplace's annual open enrollment period; and
- The revocation of election from the group health plan corresponds to the intended enrollment of employee and spouse and dependents, if applicable, in a QHP through the Marketplace for new coverage effective no later than the day immediately following the last day of the original coverage that is revoked.

In either situation, the plan can rely on the reasonable representation of an employee that the employee and spouse and dependents, if applicable, have enrolled or intend to enroll in another plan that meets the above requirements.

POP Kit Update Packet

Our system automatically sends a re-enrollment and plan document update packet before your new plan year begins. If you have not received your update packet, or have any questions, send us an email to EZPOP@wageworks.com or go to EZPOP.com and click on "Contact Us." Here's what to look for in your Re-Enrollment and Compliance Kit:

- Your annual procedures checklist includes a POP Compliance Confirmation Form. Detailed instructions help you complete each step to update your POP Kit.
- An amended Plan Document and Summary Plan Description are printed with current plan year information.
- New election forms have the plan year clearly printed at the top of each page.
- Annual nondiscrimination testing is vital to maintaining employer and employee tax savings. If your plan fails the annual nondiscrimination tests, you could be forced to repay tax savings, plus penalties and interest. We've made it simple to comply with this IRS law. Analyzing just one payroll report can usually complete your annual nondiscrimination tests.
- The "Maintaining Your Plan" section explains qualified benefits, new compliance issues, IRS audit requirements, and how to contact us.
- The Compliance Package also contains relevant IRS Code Sections and Regulations. Although you probably don't want to read every word, you may contact us if you have questions.



800-876-7548
www.ezpop.com

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5890

PREMIUM ONLY PLAN (POP) AMENDMENT

ARTICLE I PREAMBLE

- 1.1 **Adoption and effective date of Amendment.** The Employer adopts this Amendment to the **South Indian River Water Control District POP Premium Only Plan** ("Plan") to reflect additional permitted election change rules that allows Participants to change their participation in Employer-sponsored health insurance to:
- begin participation during open enrollment of a Marketplace Qualified Health Plan (QHP) as outlined by the Affordable Care Act (ACA).
 - revoke coverage if Participant is moved from full-time status (at least 3 hours of service per week) to part-time status (less than 30 hours of service per week) and seek coverage in another plan that provides minimum essential coverage.
- 1.2 The Employer and plan sponsor intend this Amendment as good faith compliance with the requirements of this provision. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.
- 1.3 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

ARTICLE II CHANGE IN STATUS

- 2.1 **Effective Date.** This Amendment is effective as of December 1, 2014.
- 2.2 **Change of election for accident and health coverage.** Notwithstanding any provision contained in this Premium Only Plan to the contrary, the change in status terms are amended as follows:

An Employee who elected to salary reduce through the Premium Only Plan for accident and health plan coverage is allowed to prospectively revoke or change his or her election with respect to the accident or health plan during open enrollment of a Marketplace Qualified Health Plan (QHP) as outlined by the Affordable Care Act (ACA). The new coverage in a QHP shall be effective no later than the day immediately following the last day of the original coverage that is revoked.

An Employee who elected to salary reduce through the Premium Only Plan for accident and health plan coverage is allowed to prospectively revoke or change his or her election with respect to the accident or health plan if Participant is moved from full-time status (at least 30 hours of service per week) to part-time status (less than 30 hours of service per week) and seeks coverage in another plan that provides minimum essential coverage. The new coverage shall be effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

This Amendment has been executed this [redacted] day of [redacted], [redacted].

South Indian River Water Control District POP

By: [redacted]
Print Name and Title

By: [redacted]
Signature

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of South Indian River Water Control District POP hereby certifies that the following resolutions were duly adopted by Employer on _____ (date), and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the South Indian River Water Control District POP Premium Only Plan (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: _____

By: _____
Print Name and Title

By: _____
Signature

To South Indian River Water Control District
Board of Supervisors Pages 2

CC

Subject Engineer's Report for January 2015

From Amy E. Eason, PE, District Engineer

Board Meeting
Date January 15, 2015

The following is a summary of activities and communications that were of significance during the months of December 2014 and January 2015. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. **Currently, the District has received petitions that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District.**

Pursuant to Board direction, staff prepared a referendum for the landowner proposed project and has submitted it to staff for review and distribution to the Palm Beach County Supervisor of Election for their review. The landowners on the following roadways are petitioning to distribute a referendum for asphalt in Palm Beach Country Estates (approximately 5.0 miles):

- **64th Way N. Between 146th Road N. and 149th Place N.**
- **67th Trail N. between 146th Road N. and 149th Place N.**
- **68th Drive N. between 146th Road N. and 149th Place N.**
- **71st Drive N. between 155th Place N and 160th Street N.**
- **74th Avenue N. between 155th Place N. and 159th Court N.**
- **75th Way N. between 150th Court N. and 154th Court N.**
- **77th Trail N. between 150th Court N. and 154th Court N.**
- **78th Drive N. between 150th Court N. and 154th Court N.**
- **78th Drive N. between 155th Place N. and 159th Court N.**
- **81st Terrace N. between 150th Court N. and 154th Court N.**
- **149th Place between 69th Drive N. and 64th Way N.**
- **159th Court N. between 75th Avenue to East End**
- **163rd Court N. between 75th Avenue N. and 79th Terrace N.**
- **163rd Court N. between 75th Avenue N. to East End**

Staff is prepared to update the board at this month's meeting.

II. OPERATION AND MAINTENANCE

- A. A meeting was held November 19, 2014 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. The topics of the meeting included permit renewal requirements. The next meeting is scheduled for January 21, 2015.
- B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor has addressed those comments. **The building permit was submitted to Palm Beach County on October 22, 2014 and has been approved. The contractor began construction on January 5, 2015. Staff is prepared to update the board at this month's meeting.**

- C. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- D. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- E. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



South Indian River Water Control District™

Established 1923

BOARD OF SUPERVISORS MEETING

March 26, 2015 – 5:30 p.m.
Jupiter High School Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

AGENDA

1. Invocation and Pledge of Allegiance
2. Consent Agenda
 - Approval of Minutes
 - Approval of Warrant List
3. Public Information report
4. Treasurer's report
5. Manager of Operations' report
6. Engineer's report
7. Attorney's Report
8. Old business
 - Discussion regarding Board Policy on Road Referendums/Poll Results
 - Discussion regarding Board Residency
9. New business
10. Landowners' items
11. Adjourn



South Indian River Water Control District™

Established 1923

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period January 9, 2015 through March 20, 2015
DATE: March 20, 2015

ADMINISTRATIVE:

1. Operators Greg Gell, Matt Wood and Arie Raz received certificates for first aid and CPR training sponsored by the Safety Council of Palm Beach County.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Received \$8,000.00 from Palm Beach County for quarterly maintenance.
4. Attended Loxahatchee River Management Coordinating Council meeting in Hobe Sound.
5. Received \$2,300.00 from Verizon for monthly cell tower lease.
6. Operators George McGarry, Greg Gell and Matt Wood completed the inspector training program for Stormwater Erosion and Sedimentation Control.
7. Meeting with South Florida Water Management District to discuss SIRWCD taking over repair and maintenance duties for Canal 18 Bridge.
8. Meeting with David Logan to review need repairs to Canal 18 Bridge.
9. On site meetings and phone conversation with landowners to discuss drainage issues and road conditions.
10. The District received awards for driver and worker safety at the annual Safety Council of Palm Beach County award ceremony.
11. Attended Staff meeting.
12. Conducted employee safety meeting at District Work Center.
13. Meetings with FPL Engineers regarding power pole replacements in Jupiter Farms.

MEMORANDUM

TO: Board of Supervisors

DATE: March 20, 2015

Page 2

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 11.88 inches of rain this reporting period.
3. Prepared swales for sixteen driveway culverts followed by inspections.
4. Terra Tech continues spraying for aquatic weed control.
5. Construction Technology completes canal crossings at the west end of Randolph Siding and at Canals 8 and 11.
6. Meeting with District Engineer and Jupiter/West Palm Motor Coach Resort to review drainage area into Canal 1.

ROAD MAINTENANCE:

1. Roads continue to be re-contoured to provide maximum stormwater runoff.
2. North Florida Emulsions completes seven miles of fog-seal and four miles of micro-surfacing on existing OGEM roads.

Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

Mar. 20, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report February/March 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Mar. 26, 2015*) release

The following items are being uploaded to the website:

- ❖ Monthly (*Mar. 26*) Meeting notice
- ❖ Spring Newsletter
- ❖ 24th Annual Landowners Family Day information
- ❖ March Staff monthly reports–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Monthly Meeting (*Jan. 15*) and Staff Meeting (*Mar. 19*)

The 24th Annual Landowners Family Day was held on March 14 from 11:30 am – 2:30 pm. 725 people enjoyed a beautiful day. Tom Jackson and his band played for the entertainment and Sonny's Real Pit Bar-B-Q served lunch to everyone. Each family that came in received a bag with the new SIRWCD logo on it. Cock-A-Doodle Doo provided the petting zoo, bounce house and two very popular face painters. The following community organizations attended: Drowning Prevention Coalition of Palm Beach County, Florida Fish and Wildlife, Florida Health of Palm Beach County, Florida Trail Association, Furry Friends Adoption & Clinic, Gated Trail Riders, Jupiter Farms-PBCE COP Unit 103, Jupiter Farmer, Jupiter Residents, Palm Beach County Fire Rescue/Community Services, Rescue Trucks and Engines, Palm Beach Sheriff's Office/Wild Land Use and Crime Prevention Divisions, Rising Star Rottweiler Rescue, Safety Council of Palm Beach County and Solid Waste Authority of Palm Beach County.

The new website is now live with over 40 pages of information.

We worked with the District Engineer and Attorney on a landowner poll as requested by the Board. It was mailed out to landowners in January with a return date of Feb. 16. The return rate was approximately 27%.

We continue to work on a District overview and project update brochure as requested by the Board of Supervisors.

2. Public Information – Monthly Report Feb/Mar 2015 con't.

We will start the next newsletter which will include the poll results, road ballot results, manager of operations article, stormwater information and the new website launch.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of March 2015
CC: Staff
Date: March 26, 2015

Routine Business

1. The District received a total of \$4,585,202 in Assessment receipts distribution from the Palm Beach County Tax Collector Through February 28, 2015.
2. The Auditors of Grau & Associates have completed the Audit Report for the fiscal year ending September 30, 2014. A copy of the report was sent to each Board member on March 8, 2015. In compliance with regulatory requirements a copy of the report has been filed with the Auditor General.
3. The 2014 Annual Financial Report (AFR) was prepared and will be certified and electronically filed on March 27, 2015. This report is a data accumulation form used by the Department of Financial Management.
4. The 2006 PBCE Water Distribution Bonds are callable on August 1, 2016. From a preliminary analysis a refunding on that date, given current interest rates promises to be very beneficial to the landowners with reduced assessments over the remaining fifteen years of the issue. As is frequently done in the public bond industry, the original underwriter also tracks these issues to see if and when a refunding is justified. I have been contacted by the original underwriter who on his own initiative has run a scenario for moving up a refunding to August 1, 2015. Such a refunding (called an advance refunding) is very complex, requiring an escrow agent and specialized restrictive US Treasury Notes and Bonds. From my analysis, it still seems better to wait until next year. I would like to review my analysis with the underwriter to insure that the best financial decision is made. There would be no charges to the District for his time, however there would be an implicit understanding that the District would use him for this contemplated transaction. This is standard in the industry but I do want the Board to be aware of the situation so that any concerns can be alleviated.
5. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

1. The Board will be asked for authorization to pay the debt service payment due on April 1, 2015 as follows:

Bank	Loan Obligor #	Loan Nbr	Name	Interest	Principal	Total
Wells Fargo Bank	264056887	42	2004 Series A OGEM Road	23,346.39	206,198.10	229,544.49
Wells Fargo Bank	264056887	59	2004 Series B Section 18 Road	4,432.47	37,646.12	42,078.59
Wells Fargo Bank	264056887	67	2004 Series C PBCE Road	7,457.13	28,418.76	35,875.89
Regions Bank	2560001162		2013 Road Improvement	11855.71		11,855.71
Total						319,354.68

2. The Board will be asked to approve the list of disbursements (sent under separate cover).
3. The Board will be asked to affirm the receipt of the Audit report.

South Indian River Water Control District
Statement of Revenues and Expenditures
From 10/01/2014 to 02/28/2015

*AGF - All Governmental Funds
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	4,425,485	4,376,610	(48,875)
Rents & Contracted Service	-	170	170
Investment Income	606	509	(97)
Other Income	12,000	12,445	445
Total Revenue:	4,438,091	4,389,734	(48,357)
Expenditures:			
Contracted Services	249,200	181,566	67,634
Operating Expense	758,351	569,617	188,734
Capital Outlay	150,900	303,130	(152,230)
Principal Paid	-	-	-
Interest Paid	446,883	482,341	(35,458)
Other Debt Service	10,524	4,905	5,619
Total Expenditures:	1,615,858	1,541,559	74,299
Transfers, Financing & Capital Outlays			
Transfers in	141,500	144,050	2,550
Total Transfers, Financing & Capital Outlays	141,500	144,050	2,550
Total Expenditures & Other Financing	1,474,358	1,397,509	71,749
Excess (Deficit) Revenues over (under) Expenditures	2,963,733	2,992,225	(28,492)
Beginning Fund Balance		3,952,609	
Ending Fund Balance		6,944,834	

South Indian River Water Control District

Statement of Revenues and Expenditures

From 10/01/2014 to 02/28/2015

100 - Special Revenue Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	1,863,356	1,822,147	(41,209)
Rents & Contracted Service	-	170	170
Investment Income	875	265	(610)
Other Income	12,000	-	(12,000)
Total Revenue:	1,876,231	1,822,582	(53,649)
Expenditures:			
Contracted Services	249,200	181,566	67,634
Operating Expense	758,351	569,617	188,734
Total Expenditures:	1,007,551	751,183	256,368
Transfers, Financing & Capital Outlays			
Capital Outlays	-	73,300	(73,300)
Transfers	-	-	-
Total Transfers, Financing & Capital Outlays	-	73,300	(73,300)
Total Expenditures & Other Financing	1,007,551	824,483	183,068
Excess (Deficit) Revenues over (under) Expenditures & Other Financing Sources (Uses)	868,680	998,099	129,419
Beginning Fund Balance		1,494,385	
Ending Fund Balance		2,492,484	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 02/28/2015

200 - Debt Service Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	2,562,129	2,554,463	(7,666)
Investment Income	691	139	(552)
Other Income	-	12,445	12,445
Total Revenue:	<u>2,562,820</u>	<u>2,567,047</u>	<u>4,227</u>
Expenditures:			
Contracted Services	-	-	-
Principal Paid	-	-	-
Interest Paid	446,883	482,341	(35,458)
Other Debt Service	10,524	4,905	5,619
Total Expenditures:	<u>457,407</u>	<u>487,246</u>	<u>(29,839)</u>
Excess (Deficit) Revenues over (under) Expenditures	<u>2,105,413</u>	<u>2,079,801</u>	<u>(25,612)</u>
Beginning Fund Balance		<u>828,442</u>	
Ending Fund Balance		<u>2,908,243</u>	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 02/28/2015

500 - Internal Service Fund
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Charges for Services	710,075	563,211	(234,630)
Rents & Contracted Service	27,000	27,500	500
Investment Income	-	357	357
Other Income	-	11,826	11,826
Total Revenue:	737,075	602,894	(221,947)
Expenditures:			
Personal Services	352,825	312,172	40,653
Contracted Services	92,450	45,171	47,279
Operating Expense	153,800	78,017	75,783
Office & Landowner Expense	8,650	7,465	1,185
Insurance	18,850	16,019	2,831
Total Expenditures:	626,575	458,844	167,731
Transfers, Financing & Capital Outlays			
Capital Outlays	-	-	-
Transfers out	183,550	144,050	39,500
Total Transfers, Financing & Capital	183,550	144,050	39,500
Excess (Deficit) Revenues over (under) Expenditures & Transfers	(73,050)	-	(14,716)
Beginning Fund Balance		497,001	
Ending Fund Balance		497,001	



South Indian River Water Control District™

Established 1923

BOARD OF SUPERVISORS MEETING

April 16, 2015 – 7:30 p.m.
Jupiter High School Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Invocation and Pledge of Allegiance
2. Consent Agenda
 - Approval of Minutes
 - Approval of Warrant List
3. Public Information report
4. Treasurer's report
5. Manager of Operations' report
6. Engineer's report
7. Attorney's Report
8. Old business
9. New business
10. Landowners' items
11. Adjourn



South Indian River Water Control District™

Established 1923

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period March 21, 2015 through April 10, 2015
DATE: April 10, 2015

ADMINISTRATIVE:

1. Meeting with Public Risk Underwriters of Florida consultant to discuss possible refund for District related safety training courses and purchases.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Meeting with District Engineer and FPL representatives to review connection boxes installed in District easements along 156th St. and 129th Pl. in Jupiter Farms.
4. Received bids from Murray Logan Construction and Construction Technology to complete the Canal 18 and 176th Road bank restoration project.
5. Received \$2,300.00 from Verizon for monthly cell tower lease.
6. South Florida Water Management District is preparing an agreement for the C18 Bridge.
7. On-site meetings and phone conversations with Landowners to discuss drainage issues and road conditions.
8. Conversations with West Construction and District Engineer regarding completion date for Margaret Berman Park in Palm Beach Country Estates.

A Florida Special District

15600 Jupiter Farms Road • Jupiter, Florida 33478-9399 • (561) 747-0550 • Fax (561) 747-9182

www.sirwcd.org • sirwcd@sirwcd.org

MEMORANDUM

To: Board of Supervisors

Date: April 10, 2015

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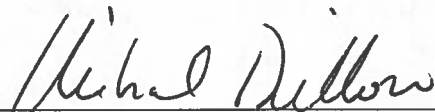
9. Employee, CJ Wilbur, attended "Warehouse Safety" seminar sponsored by the Safety Council of Palm Beach County.
10. Attended Staff meeting.
11. Working with Palm Beach County Sheriff's Wildlands Taskforce to review and install "No Motorized Vehicle" signs along canal right-of-ways throughout the District.

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 2.52 inches of rain this reporting period.
3. Prepared swales for five driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.

ROAD MAINTENANCE:

1. Minimal rainfall has created an increase in grading operations for the main feeders within the District.



Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

Apr. 16, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report April 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Apr. 16*) release

Website updates:

- ❖ 2014 Annual Financial Audit
- ❖ News updates on Referenda and Poll results and Meeting (*Mar. 26*) results
- ❖ Create new page for archival news stories
- ❖ Monthly Meeting (*Jan. 15*) minutes
- ❖ April Staff monthly reports–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Monthly Meeting (*Mar. 26*) and Staff Meeting (*Apr. 9*)

We have started work on the next newsletter which will include updated information on the roadway improvement referendum results, poll results, Manager of Operations article, NPDES information and the new website launch.

We continue to work on a district overview and project update brochure as requested by the Board of Supervisors.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of April 2015
CC: Staff
Date: April 16, 2015

Routine Business

1. The District received a total of \$4,476,052 in Assessment receipts distribution from the Palm Beach County Tax Collector Through March 31, 2015.
2. Following the March Board meeting, I met with the JP Morgan representative to review the refunding of the 2006 PBCE Water Distribution Bonds with an outstanding balance of \$13,660,000. He will have his analysts run scenarios of an advance refunding occurring on August 1, 2015 or a current refunding on August 1, 2016. The current refunding scenario will also have a sensitivity analysis to calculate how much interest rates will have to change to offset the reduction in arbitrage losses of the advance refunding option. With that analysis we should be in a better position to make an informed decision on which scenario would be best for the landowners in PBCE.
3. We are starting the budget process. If any board or staff member would like to consider a change in the level of service or suggest a new project, please let me or the Manager of Operations know.
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

1. The Board will be asked to approve the list of disbursements. (sent under separate cover)

South Indian River Water Control District
Statement of Revenues and Expenditures
From 10/01/2014 to 03/31/2015

South Indian River Water Control District

Statement of Revenues and Expenditures

From 10/01/2014 to 03/31/2015

*AGF - All Governmental Funds
(In Whole Numbers)*

	<u>YTD Budget</u>	<u>Year to Date Actual</u>	<u>Budget Variance</u>
Revenue:			
Assessments - Net	4,547,830	4,476,052	(71,778)
Rents & Contracted Service	-	170	170
Investment Income	3,028	509	(2,519)
Other Income	12,000	12,445	445
Total Revenue:	4,562,858	4,489,176	(73,682)
Expenditures:			
Contracted Services	299,075	221,856	77,219
Operating Expense	900,501	659,887	240,614
Office & Landowner Expense	-	98	(98)
Capital Outlay	150,900	305,258	(154,358)
Principal Paid	-	272,263	(272,263)
Interest Paid	446,883	529,432	(82,549)
Other Debt Service	10,524	5,428	5,096
Total Expenditures:	1,807,883	1,994,222	(186,339)
Transfers, Financing & Capital Outlays			
Transfers in	(141,500)	(144,050)	(2,550)
Total Transfers, Financing & Capital Outlays	(141,500)	(144,050)	(2,550)
Total Expenditures & Other Financing	1,949,383	2,138,272	(183,789)
Excess (Deficit) Revenues over (under) Expenditures	2,613,475	2,350,904	262,571
Beginning Fund Balance		3,952,609	
Ending Fund Balance		6,303,513	

South Indian River Water Control District

Statement of Revenues and Expenditures

From 10/01/2014 to 03/31/2015

100 - Special Revenue Funds

(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	1,914,577	1,870,283	(44,294)
Rents & Contracted Service	-	170	170
Investment Income	1,050	265	(785)
Other Income	12,000	-	(12,000)
Total Revenue:	1,927,627	1,870,718	(56,909)
Expenditures:			
Contracted Services	299,075	221,856	77,219
Operating Expense	900,501	659,887	240,614
Office & Landowner Expense	-	98	(98)
Total Expenditures:	1,199,576	881,841	317,735
Transfers, Financing & Capital Outlays			
Capital Outlays	-	73,300	(73,300)
Transfers	-	-	-
Total Transfers, Financing & Capital Outlays	-	73,300	(73,300)
Total Expenditures & Other Financing	1,199,576	955,141	244,435
Excess (Deficit) Revenues over (under) Expenditures & Other Financing Sources (Uses)	728,051	915,577	187,526
Beginning Fund Balance		1,494,385	
Ending Fund Balance		2,409,962	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 03/31/2015

200 - Debt Service Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	2,633,253	2,605,769	(27,484)
Investment Income	828	139	(689)
Other Income	-	12,445	12,445
Total Revenue:	2,634,081	2,618,353	(15,728)
Expenditures:			
Principal Paid	-	272,263	(272,263)
Interest Paid	446,883	529,432	(82,549)
Other Debt Service	10,524	5,428	5,096
Total Expenditures:	457,407	807,123	(349,716)
Excess (Deficit) Revenues over (under) Expenditures	2,176,674	1,811,230	(365,444)
Beginning Fund Balance		828,442	
Ending Fund Balance		2,639,672	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 03/31/2015

300 - Capital Projects Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Investment Income	1,150	105	(1,045)
Total Revenue:	1,150	105	(1,045)
Expenditures:			
Capital Outlay	150,900	231,958	(81,058)
Total Expenditures:	150,900	231,958	(81,058)
Transfers, Financing & Capital Outlays			
Transfers in	141,500	144,050	2,550
Debt Proceeds	-	-	-
Total Transfers, Financing & Capital	141,500	144,050	2,550
Excess (Deficit) Revenues over (under) Expenditures	(8,250)	(87,803)	(79,553)
Beginning Fund Balance		1,629,782	
Ending Fund Balance		1,541,979	

South Indian River Water Control District
Statement of Revenues and Expenditures
From 10/01/2014 to 03/31/2015

500 - Internal Service Fund
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Charges for Services	851,850	653,324	(310,100)
Rents & Contracted Service	27,000	29,800	2,800
Investment Income	-	357	357
Other Income	-	11,887	11,887
Total Revenue:	878,850	695,368	(295,056)
Expenditures:			
Personal Services	416,450	369,306	47,144
Contracted Services	110,300	70,071	40,229
Operating Expense	180,200	83,410	96,790
Office & Landowner Expense	10,300	8,649	1,651
Insurance	22,600	19,882	2,718
Total Expenditures:	739,850	551,318	188,532
Transfers, Financing & Capital Outlays			
Capital Outlays	-	-	-
Transfers out	183,550	144,050	39,500
Total Transfers, Financing & Capital	183,550	144,050	39,500
Excess (Deficit) Revenues over (under) Expenditures & Transfers	(44,550)	-	(67,024)
Beginning Fund Balance		497,001	
Ending Fund Balance		497,001	

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for February/March 2015

From Amy E. Eason, PE, District Engineer

Board Meeting
Date April 16, 2015

The following is a summary of activities and communications that were of significance during the months of April. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District.

Pursuant to Board direction, staff prepared a referendum for the landowner proposed project that was mailed February 6, 2015 with the request that the landowners submit their response to the District by March 12, 2015. On March 26, 2015, staff received the certification from the Supervisor of Elections on the results of the referendum. The majority of the landowners who voted on the following roadways were "in favor" of the proposed project for asphalt in Palm Beach Country Estates (approximately 4.2 miles):

- **64th Way N. between 146th Road N. and 149th Place N.**
- **67th Trail N. between 146th Road N. and 149th Place N.**
- **68th Drive N. between 146th Road N. and 149th Place N.**
- **74th Avenue N. between 155th Place N. and 159th Court N.**
- **75th Way N. between 150th Court N. and 154th Court N.**
- **77th Trail N. between 150th Court N. and 154th Court N.**
- **78th Drive N. between 150th Court N. and 154th Court N.**
- **78th Drive N. between 155th Place N. and 159th Court N.**
- **81st Terrace N. between 150th Court N. and 154th Court N.**
- **149th Place between 69th Drive N. and 64th Way N.**
- **163rd Court N. between 75th Avenue N. and 79th Terrace N.**
- **163rd Court N. between 75th Avenue N. to East End**

Staff is prepared to update the board at this month's meeting.

- B. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the minimum

35% requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District. The following is a list of roadways which are petitioning to distribute a referendum for asphalt (**approximately 1.3 miles**):

- 76th Trail N. between 163rd Court N. and 165th Street N.
- **78th Drive N. between 165th Street N. and 167th Court N.**
- **93rd Lane N. between 155th Road N. and 159th Court N.**
- 159th Court N. between 79th Terrace N. and 84th Avenue N.

The landowners on the following roadways are petitioning to distribute a referendum for OGEM (approximately 0.4 miles).

- **93rd Lane N. between 155th Road N. and 159th Court N.**

Staff is prepared to update the board at this month's meeting.

II. OPERATION AND MAINTENANCE

- A. Meetings were held February 11-12, 2015 and March 18, 2015 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. At the February meeting, a training seminar was held for Stormwater Sediment & Erosion Control Inspector Training by Hal Lunsford from the Florida Department of Environmental Protection (FDEP). For the March meeting, refresher training videos were shown for illicit spills and sediment controls. The next meeting is scheduled for April 15, 2015.
- B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor has addressed those comments. The building permit was submitted to Palm Beach County on October 22, 2014 and has been approved. The contractor began construction on January 5, 2015.

The contractor has installed three pavilions, basketball court, and racquetball court. The contractor is currently finalizing the construction of those facilities. With site cleanup, construction is expected to be finished in April. Staff is prepared to update the board at this month's meeting.

- C. The Loxahatchee River Watershed Restoration Project has begun meeting again. The first meeting was held on December 15, 2014. This meeting was the official kick off meeting for the Project Delivery Team (PDT). Since this meeting a meeting was held January 12, 2015 and January 30, 2015 to discuss the scope of the project and to develop project sub teams. The most recent meeting was held March 19, 2015 to review performance measures for the project. SIRWCD is a member of the PDT. The renewed purposed of the Loxahatchee River Watershed Restoration Plan is to restore and sustain the overall quantity, quality, timing, and distribution of



freshwaters to the federally designated “National Wild and Scenic” Northwest Fork of the Loxahatchee River. This project also seeks to restore, sustain, and reconnect the area’s wetlands and watershed that form the historic headwaters for the river.

- D. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- E. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- F. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



South Indian River Water Control District™

Established 1923

BOARD OF SUPERVISORS WORKSHOP MEETING

May 14, 2015 – 6:00 p.m.
District Work Center
15600 Jupiter Farms Rd, Jupiter, FL 33478

AGENDA

1. Pledge of Allegiance
2. Approval of minutes of previous meetings
3. Public Information report
4. Old business
5. New business
 - Board approval & adoption of Resolution
6. Landowners' items
7. Adjourn



South Indian River Water Control District™

Established 1923

BOARD OF SUPERVISORS MEETING

June 11, 2015 – 6:30 p.m.
Jupiter High School Auditorium
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Pledge of Allegiance
2. Consent Agenda
 - Approval of minutes of previous meetings
3. Public Information report
4. Treasurer's report
5. Manager of Operations' report
6. Engineer's report
7. Attorney's Report
8. Old business
 - Continuation of May 14, 2015 Workshop discussion
9. New business
10. Landowners' items
11. Adjourn



South Indian River Water Control DistrictTM

Established 1923

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for April 11, 2015 through June 4, 2015
DATE: June 4, 2015

ADMINISTRATIVE:

1. Operator, Arie Raz, becomes the proud papa of twin boys!
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Attended Board meeting for Safety Council of Palm Beach County.
4. Received reimbursement check for \$1,422.00 from Preferred Governmental Insurance Trust for training and safety initiatives.
5. Received \$2,300.00 from Verizon for monthly cell tower lease.
6. Attended Loxahatchee River Preservation Initiative meeting.
7. On-site meetings and phone conversations with Homeowners to discuss drainage issues and road conditions.
8. Phone conference with District Engineer regarding National Pollutant Discharge Elimination System (NPDES) audit.
9. Attended Staff meeting.
10. Conducted employee safety meeting. Presented video for NPDES permit titled, *Best Management Practices for Illicit Discharge in Drainage Systems*,
11. Meeting with District Treasurer to review 2015-2016 budget.
12. Audibel performed hearing tests on District operators.

A Florida Special District

15600 Jupiter Farms Road • Jupiter, Florida 33478-9399 • (561) 747-0550 • Fax (561) 747-9182

www.sirwcd.org • sirwcd@sirwcd.org

MEMORANDUM

To: Board of Supervisors

Date: June 4, 2015

Page 2

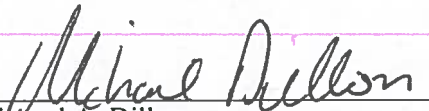
13. Meetings with District Engineer to review Berman Park and develop punch list for contractor.

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 4.75 inches of rain this reporting period.
3. Prepared swales for fifteen driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Murray Logan replaced gate seal on District's Canal 5 flood control structure.
6. Construction Technology completes installation of rock rip-rap along the District's Canal 18 at 176th Rd and along Canal 1 at 130th Av.
7. Field review of outfall drainage swales with District Engineer.
8. Crews replaced drainage culverts and installed rip-rap head walls at various intersections throughout the District.

ROAD MAINTENANCE:

1. Lake Point Restoration hauled 710 tons of shell mix to the District yard.
2. Roads continue to be re-contoured for maximum stormwater runoff.
3. Meetings with Lynch Paving and Hardrives Construction regarding road repairs.


Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

June 5, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report June 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*June 11*) release
- ❖ Budget Meeting (*June 18*) release

Website updates:

- ❖ Monthly Meeting (*April 16*) minutes
- ❖ Monthly Meeting (*June 11*) notice
- ❖ Budget Meeting (*June 18*) notice
- ❖ Election Notice
- ❖ June Staff monthly reports and meeting agenda—
Manager of Operations, Engineer, Treasure, Public Information

The next newsletter is in progress and will include updated information on the roadway improvement referendum results, poll results, Manager of Operations article, insurance rebate check article, NPDES information and the website launch. We also plan to include another District photo contest.

We are working with the District Engineer and District Office on a new Plan of Improvements page for the website per the board's request.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for June 2015

From Amy E. Eason, PE, District Engineer

Board Meeting
Date June 11, 2015

The following is a summary of activities and communications that were of significance during the months of May and June. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District.

Pursuant to Board direction, staff prepared a referendum for the landowner proposed project that was mailed February 6, 2015 with the request that the landowners submit their response to the District by March 12, 2015. On March 26, 2015, staff received the certification from the Supervisor of Elections on the results of the referendum. The majority of the landowners who voted on the following roadways were "in favor" of the proposed project for asphalt in Palm Beach Country Estates (**approximately 3.8 miles**):

- 64th Way N. between 146th Road N. and 149th Place N.
- 67th Trail N. between 146th Road N. and 149th Place N.
- 68th Drive N. between 146th Road N. and 149th Place N.
- 74th Avenue N. between 155th Place N. and 159th Court N.
- 75th Way N. between 150th Court N. and 154th Court N.
- 77th Trail N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 155th Place N. and 159th Court N.
- 81st Terrace N. between 150th Court N. and 154th Court N.
- 149th Place between 69th Drive N. and 64th Way N.
- 163rd Court N. between 75th Avenue N. and 79th Terrace N.
- 163rd Court N. between 75th Avenue N. to East End

Staff has been directed to prepare the 18th Plan of Improvements. Staff is prepared to update the board at this month's meeting.

- B. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the **over 50%**

minimum requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District. The following is a list of roadways which are petitioning to distribute a referendum for asphalt (**approximately 1.4 miles**):

- 78th Drive N. between 165th Street N. and 167th Court N.
- 159th Court N. between 79th Terrace N. and 84th Avenue N.
- **175th Road N. between Jupiter Farms Road and West End**
- **179th Court N. between Mellen Lane N. and Alexander Run**

Staff is prepared to update the board at this month's meeting.

II. OPERATION AND MAINTENANCE

- A. **A meeting was held June 8, 2015 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. At this meeting, Florida Department of Environmental Protection (FDEP) conducted their annual presentation. On June 11, 2015, SIRWCD will be audited by FDEP based on information provided on last year's annual report. The next meeting is scheduled for September 16, 2015.**

- B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor has addressed those comments. The building permit was submitted to Palm Beach County on October 22, 2014 and has been approved. The contractor began construction on January 5, 2015.

The contractor has installed three pavilions, basketball court, and racquetball court. The contractor is currently finalizing the construction of those facilities. **On June 3, 2015, staff conducted a preliminary walk through and prepared a punch item list.** Staff is prepared to update the board at this month's meeting.

- C. **The Reynold's Ranch submitted a permit application to SIRWCD for review on May 10, 2015. This project consists of a 30 Unit Residential Subdivision on Jupiter Farms Road. The permit application is for a culvert connection into Canal 5 for discharge of their surface water management system. Staff is prepared to update the board at this month's meeting.**

- D. The Loxahatchee River Watershed Restoration Project has begun meeting again. The first meeting was held on December 15, 2014. This meeting was the official kick off meeting for the Project Delivery Team (PDT). Since this meeting a meeting was held January 12, 2015 and January 30, 2015 to discuss the scope of the project and to develop project sub teams. The most recent meeting was held March 19, 2015 to review performance measures for the project. SIRWCD is a member of the PDT. The renewed purposed of the Loxahatchee River Watershed Restoration Plan is to restore and sustain the overall quantity, quality, timing, and distribution of



freshwaters to the federally designated “National Wild and Scenic” Northwest Fork of the Loxahatchee River. This project also seeks to restore, sustain, and reconnect the area’s wetlands and watershed that form the historic headwaters for the river.

- E. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- F. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- G. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



South Indian River Water Control District™

Established 1923

BOARD OF SUPERVISORS MEETING

August 20, 2015 – 7:30 p.m.
Jupiter High School – Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Consent Agenda
 - Approval of Minutes (June 11 & June 18 meetings)
 - Approval of Warrant List
2. Public Information Report
3. Treasurer's Report
 - Consideration of Intention to Elect the Uniform Method of Collection of Non Ad Valorem assessments for the fiscal year 2015-2016.
 - Manager of Operations Contract
4. Manager of Operations Report
5. Engineer's Report
6. Attorney's Report
7. Old business
8. New Business
9. Landowners' Items
10. Adjourn

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South Indian River Water Control District™

Established 1923

PUBLIC HEARINGS

August 20, 2015 – 7:30 p.m.
Jupiter High School – Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

BUDGET HEARING AGENDA

1. Pledge of Allegiance
2. Presentation of Budget
3. Comments from Landowners
4. Adjourn

2015 LANDOWNER INITIATED ROADWAY PROJECT HEARING AGENDA

1. Presentation of Proposed 18th Plan of Improvements
2. Comments from Landowners
3. Adjourn



**DICK GRUENWALD
ASSOCIATES, LLC**

Aug. 14, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report August 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*July 16*) cancellation release
- ❖ Monthly Meeting (*Aug. 20*) release
- ❖ Public Hearings for 2014/15 Budget and 2015 Roadway Improvements (*Aug. 20*) release

Website updates:

- ❖ Monthly Meeting (*Aug. 20*) notice
- ❖ Public Hearing – 2014/15 Budget (*Aug. 20*) notice
- ❖ Public Hearing – 2015 Roadway Improvements (*Aug. 20*) notice
- ❖ Updates to public hearings, board meeting dates, election, newsletter & photo gallery pages
- ❖ August Staff monthly reports and meeting agenda–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Staff luncheon (*Aug. 13*)

A newsletter was just mailed out to all landowners and included information on the upcoming public hearings for the 2014/15 Budget and the 2015 Roadway Improvement Projects along with election of supervisors information, the Annual Landowners meeting and NPDES information.

The Summer newsletter was mailed in July and included updated information on the roadway improvement referendum results, poll results, Manager of Operations article on hurricane season, insurance rebate check article, District landowner photo contest and Family Day.

We are working with the District Engineer and District Office on a new Plan of Improvements page for the website per the board's request.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of August 2015
CC: Staff
Date: August 21, 2015

Routine Business

1. The District received a total of \$5,216,086.12 in current assessment receipts distribution from the Palm Beach County Tax Collector Through July 31, 2015. The budget called for receipts of \$5,215,000.
2. We continue to work on refunding scenarios for the 2006 PBCE Water Distribution Bonds Series A&B. In the latest iteration we have begun exploring using bank financing rather than a public sale of bonds. This approach offers some distinct advantages but also some disadvantages. More information is contained in the memo attached to this report.
3. Three years ago, the District entered into an extension of the agreement with the Town of Jupiter ("TOJ"). This agreement calls for the payment of Annual Guaranteed Revenue ("AGR") on unused connections. As of June 21, 2015, there remains 511.5 unused connections and since the agreement has been in place there has been 121 new connections. Given this absorption rate it most probable that approximately 150 connections will be needed through the remainder of the term of the agreement. We will be discussing options with the TOJ to bring the AGR requirement more in line with expectations.
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

1. The Board will be asked to approve the list of disbursements. (sent under separate cover).
2. The Board will be asked to approve a resolution setting the assessment rates for the 2015-16 Fiscal Year.

South Indian River Water Control District
Statement of Revenues and Expenditures
From 10/01/2014 to 07/31/2015

South Indian River Water Control District
Statement of Revenues and Expenditures
From 10/01/2014 to 07/31/2015

*AGF - All Governmental Funds
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	4,976,180	5,008,971	32,791
Investment Income	5,045	6,837	1,792
Other Income	12,000	32,001	20,001
Total Revenue:	4,993,225	5,047,809	54,584
Expenditures:			
Contracted Services	520,350	371,182	149,168
Operating Expense	1,467,801	1,067,440	400,361
Capital Outlay	150,900	505,022	(354,122)
Principal Paid	1,238,298	1,190,668	47,630
Interest Paid	685,731	670,101	15,630
Other Debt Service	167,980	12,830	155,150
Total Expenditures:	4,231,060	3,817,243	413,817
Transfers, Financing & Capital Outlays			
Transfers in	(281,000)	(280,550)	450
Total Transfers, Financing & Capital Outlays	(281,000)	(280,550)	450
Total Expenditures & Other Financing	4,512,060	4,097,793	413,367
Excess (Deficit) Revenues over (under) Expenditures	481,165	950,016	(468,851)
Beginning Fund Balance		3,952,609	
Ending Fund Balance		4,902,625	

South Indian River Water Control District

Statement of Revenues and Expenditures

From 10/01/2014 to 07/31/2015

*100 - Special Revenue Funds
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	2,093,600	2,113,243	19,643
Investment Income	1,750	4,493	2,743
Other Income	12,000	-	(12,000)
Total Revenue:	2,107,350	2,117,736	10,386
Expenditures:			
Contracted Services	520,350	371,182	149,168
Operating Expense	1,467,801	1,067,440	400,361
Total Expenditures:	1,988,151	1,438,622	549,529
Transfers, Financing & Capital Outlays			
Capital Outlays	-	261,930	(261,930)
Transfers	-	-	-
Total Transfers, Financing & Capital Outlays	-	261,930	(261,930)
Total Expenditures & Other Financing	1,988,151	1,700,552	287,599
Excess (Deficit) Revenues over (under) Expenditures & Other Financing Sources (Uses)	119,199	417,184	297,985
Beginning Fund Balance		1,494,385	
Ending Fund Balance		1,911,569	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 07/31/2015

200 - Debt Service Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	2,882,580	2,895,728	13,148
Investment Income	1,376	2,836	1,460
Other Income	-	32,001	32,001
Total Revenue:	<u>2,883,956</u>	<u>2,930,565</u>	<u>46,609</u>
Expenditures:			
Principal Paid	1,238,298	1,190,668	47,630
Interest Paid	685,731	670,101	15,630
Other Debt Service	167,980	12,830	155,150
Total Expenditures:	<u>2,092,009</u>	<u>1,873,599</u>	<u>218,410</u>
Excess (Deficit) Revenues over (under) Expenditures	<u>791,947</u>	<u>1,056,966</u>	<u>265,019</u>
Beginning Fund Balance		<u>828,442</u>	
Ending Fund Balance		<u>1,885,408</u>	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 07/31/2015

300 - Capital Projects Funds
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Investment Income	1,919	(492)	(2,411)
Total Revenue:	1,919	(492)	(2,411)
Expenditures:			
Capital Outlay	150,900	243,092	(92,192)
Total Expenditures:	150,900	243,092	(92,192)
Transfers, Financing & Capital Outlays			
Transfers in	281,000	280,550	(450)
Total Transfers, Financing & Capital	281,000	280,550	(450)
Excess (Deficit) Revenues over (under) Expenditures	132,019	36,966	(95,053)
Beginning Fund Balance		1,629,782	
Ending Fund Balance		1,666,748	

South Indian River Water Control District
Statement of Revenues and Expenditures

From 10/01/2014 to 07/31/2015

500 - Internal Service Fund
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Charges for Services	1,419,150	1,053,775	(386,812)
Rents & Contracted Service	54,000	47,000	(7,000)
Investment Income	-	313	313
Other Income	-	12,539	12,539
Total Revenue:	1,473,150	1,113,627	(380,960)
Expenditures:			
Personal Services	700,500	639,244	61,256
Contracted Services	157,900	109,489	48,411
Operating Expense	283,500	166,817	116,683
Office & Landowner Expense	20,600	22,537	(1,937)
Insurance	37,700	31,490	6,210
Total Expenditures:	1,200,200	969,577	230,623
Transfers, Financing & Capital Outlays			
Capital Outlays	-	-	-
Transfers out	183,550	144,050	39,500
Total Transfers, Financing & Capital	183,550	144,050	39,500
Excess (Deficit) Revenues over (under) Expenditures & Transfers	89,400	-	(110,837)
Beginning Fund Balance		497,001	
Ending Fund Balance		497,001	



To: Board of Supervisors
FROM: Charles F. Haas, District Treasurer
RE: **2006 PBCE Water distribution Refunding**
CC: Staff

Date: August 15, 2016

We continue to work on refunding scenarios for the 2006 PBCE Water Distribution Bonds Series A&B. In the latest iteration we have begun exploring using bank financing rather than a public sale of bonds.

1. This approach offers certain advantages but presents some disadvantages also. As presented to the Board in previous meetings, these bonds cannot be called until August 1, 2016. The accepted practice to refund uncallable bonds is execute an Advance Refunding whereby the proceeds of the new bonds (the refunding bonds) are placed into an escrow account which can only be used to call the bonds at the earliest call date i.e. August 1, 2016.
2. The US Treasury has very specific rules governing the rate that can be earned on the investments in the escrow account. Essentially these rules require an extremely low rate of return, usually accomplished by the purchase of a special type of Treasury security, as described on the Treasury Department's web site:

"The State and Local Government Series (SLGS) securities program was established in 1972 as the result of federal legislation enacted in 1969 which restricted state and local governments from earning arbitrage profits by investing bond proceeds in higher yielding investments. In 1992, SLGS were centralized within the Special Investments Branch (SIB) of the Office of Public Debt Accounting in Parkersburg, WV.

SLGS securities are offered for sale to issuers of state and local government tax-exempt debt

- i. To assist with compliance of yield restriction or arbitrage rebate provisions of the Internal Revenue Code.
 - ii. Subscribers may invest in time deposit or demand deposit types of securities.
 - iii. All SLGS securities are issued in book-entry form and are non-marketable"
3. The difference between the earnings in the escrow account and the effective rate being paid on the refunding issue debt is called negative arbitrage. The value of the negative arbitrage at 08-01-2015 was \$301,404. The closer we can get to the call date the fewer months of negative arbitrage will occur and this number will lessen. However, this savings could be wiped out if interest rates move upward.

4. To mitigate this risk we have been exploring bank financing for the refunding rather than the public sale of bonds. Bank financing offers certain advantages:
 - a. The bank will hold the rate offer for 90 days so if long term rates go up we could close at the end of the 90 day period.
 - b. The bank can offer a level debt service repayment schedule (the current bonds have an increasing debt service schedule, meaning assessments will be rising each year for the next thirteen years and then decrease for the remaining three years of the bond issue).
 - c. The cost of issuance would be less than a public issue.
 - d. The origination process is faster for bank financing.

5. Bank financing has some disadvantages/issues. They are:
 - a. The remaining term of the bonds is 16 years which is one year beyond the term that banks usually offer.
 - b. The current Series B Bonds allow for prepayment on any interest payment date. This has been beneficial as individual landowners wish to prepay their pro-rata debt (usually on the sale of their property) and as the District has collected from the TOJ the reimbursement of connection fees paid to the Town at the outset of the project. With bank financing this feature could be eliminated or restricted.
 - c. Under typical bond financing a 10 year call protection is required by the investors, so a refunding opportunity would be available again in 2026. Bank financing usually has very difficult prepayment options, such that in all likelihood the bank note will not be able to be prepaid in its entirety. However, with current interest rates being so low, it is difficult to develop a scenario where a future refunding would be beneficial.

The most recent run for refunding the bonds (using bank financing) estimated that the total gross saving of \$1,632,000 and a net present value savings of \$1,438,000. If the refunding was done on 08-01-2016, assuming interest rates remain at current levels, the gross savings would be \$2,276,000 and a net present value saving of \$ 1,976,000. For the PBCE landowners, this would translate into total savings in assessments of over \$1,500 or annual per parcel savings over 15 years of \$104.

I recommend that we be authorized to begin work with legal staff in drafting the needed documents to put the District in position to act quickly should market rates begin to rise.

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for July/August 2015

From Amy E. Eason, PE, District Engineer

Board Meeting
Date August 20, 2015

The following is a summary of activities and communications that were of significance during the months of July and August. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District.

Pursuant to Board direction, staff prepared a referendum for the landowner proposed project that was mailed February 6, 2015 with the request that the landowners submit their response to the District by March 12, 2015. On March 26, 2015, staff received the certification from the Supervisor of Elections on the results of the referendum. The majority of the landowners who voted on the following roadways were "in favor" of the proposed project for asphalt in Palm Beach Country Estates (approximately 3.8 miles):

- 64th Way N. between 146th Road N. and 149th Place N.
- 67th Trail N. between 146th Road N. and 149th Place N.
- 68th Drive N. between 146th Road N. and 149th Place N.
- 74th Avenue N. between 155th Place N. and 159th Court N.
- 75th Way N. between 150th Court N. and 154th Court N.
- 77th Trail N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 155th Place N. and 159th Court N.
- 81st Terrace N. between 150th Court N. and 154th Court N.
- 149th Place between 69th Drive N. and 64th Way N.
- 163rd Court N. between 75th Avenue N. and 79th Terrace N.
- 163rd Court N. between 75th Avenue N. to East End

At the May 2015 meeting, staff was directed to prepare the 18th Plan of Improvement. On July 14, 2015, staff submitted to the District office a draft 18th Plan of Improvement for public review. The public hearing for the Plan of Improvement will be on August 20, 2015. Staff is prepared to update the board at this month's meeting.

B. Staff has received requests for petitions from landowners for roadway improvement projects. Currently, the District has received petitions that have met the **minimum 35%** requirement of obtaining signatures of the landowners within the project area to apply asphalt on certain roadways within the District. The following is a list of roadways which are petitioning to distribute a referendum for asphalt (**approximately 2.7 miles**):

- **75th Avenue N. between 150th Court N. and 155th Place N.**
- **76th Trail N. between 163rd Court N. and 165th Street N.**
- 78th Drive N. between 165th Street N. and 167th Court N.
- **85th Way N. between 155th Place N. and 159th Court N.**
- **93rd Lane N. between 155th Road N. and 159th Court N.**
- 159th Court N. between 79th Terrace N. and 84th Avenue N.
- 175th Road N. between Jupiter Farms Road and West End
- 179th Court N. between Mellen Lane N. and Alexander Run

The landowners on the following roadways are petitioning to distribute a referendum for OGEM (approximately 0.4 miles).

- **93rd Lane N. between 155th Road N. and 159th Court N.**

Staff is prepared to update the board at this month's meeting.

II. OPERATION AND MAINTENANCE

- A. A meeting was held June 8, 2015 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. At this meeting, Florida Department of Environmental Protection (FDEP) conducted their annual presentation. On June 11, 2015, SIRWCD will be audited by FDEP based on information provided on last year's annual report. The next meeting is scheduled for September 16, 2015.
- B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor has addressed those comments. The building permit was submitted to Palm Beach County on October 22, 2014 and has been approved. The contractor began construction on January 5, 2015.

The contractor has installed three pavilions, basketball court, and racquetball court. The contractor is currently finalizing the construction of those facilities. On June 3, 2015, staff conducted a preliminary walk through and prepared a punch item list. **A final walk through was conducted in July and the construction has been accepted by staff.** Staff is prepared to update the board at this month's meeting.

- C. **South Florida Water Management District (SFWMD) approached SIRWCD about taking over operation and maintenance of the bridge (Reese's Bridge) that crosses the C-18 Canal. This bridge provides access for SIRWCD to transport maintenance equipment to operate and maintain SIRWCD facilities within Palm Beach Country Estates. Staff is prepared to update the board at this month's meeting.**
- D. The Reynold's Ranch submitted a permit application to SIRWCD for review on May 10, 2015. This project consists of a 30 Unit Residential Subdivision on Jupiter Farms Road. The permit application is for a culvert connection into Canal 5 for discharge of their surface water management system. Staff is prepared to update the board at this month's meeting.
- E. The Loxahatchee River Watershed Restoration Project has begun meeting again. The first meeting was held on December 15, 2014. This meeting was the official kick off meeting for the Project Delivery Team (PDT). Since this meeting a meeting was held January 12, 2015 and January 30, 2015 to discuss the scope of the project and to develop project sub teams. The most recent meeting was held March 19, 2015 to review performance measures for the project. SIRWCD is a member of the PDT. The renewed purposed of the Loxahatchee River Watershed Restoration Plan is to restore and sustain the overall quantity, quality, timing, and distribution of freshwaters to the federally designated "National Wild and Scenic" Northwest Fork of the Loxahatchee River. This project also seeks to restore, sustain, and reconnect the area's wetlands and watershed that form the historic headwaters for the river.
- F. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- G. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- H. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.



South Indian River Water Control District™

Established 1923

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for June 5, 2015 to August 14, 2015
DATE: August 14, 2015

ADMINISTRATIVE:

1. National Pollutant Discharge Elimination System audit was performed, resulting in no violations.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Attended Palm Beach County Safety Council Board meeting.
4. Operator Maxx Tweedale resigns from District to pursue his education.
5. Hired Clay Key as a full-time level two operator.
6. Received \$2300.00 from Verizon for monthly lease.
7. Received \$8000.00 from Palm Beach County for quarterly maintenance.
8. Attended Loxahatchee River Preservation Initiative meeting.
9. On-site meetings and phone conversations with Landowners to discuss drainage issues and road conditions.
10. Attended Florida Association of Special Districts Annual Conference in Jacksonville.
11. Attended Staff meeting.
12. Conducted District notice meeting with employees.

MEMORANDUM

To: Board of Supervisors

Date: August 14, 2015

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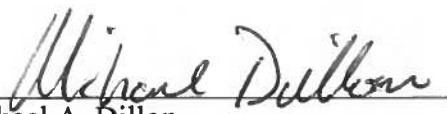
13. Attended Loxahatchee River Management Coordinating Council meeting.
14. West Construction completes installation of pavilions, and basketball and racquetball courts at Margaret Berman Park.
15. Attended "Meet the Candidates" night sponsored by Jupiter Farms Residents.
16. Purchased 2006 International single axle dump truck.

WATER CONTROL

1. Mowers and backhoes continue routine maintenance services on roadside swales and canals throughout the District.
2. Received 10.69 inches of rain this reporting period.
3. Prepared swales for fifteen (15) driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Rented trackhoe to excavate material from Canals 7,8 and 12 for bank restoration and erosion control.
6. Meeting with District Engineer to review future District projects.
7. Crews continue to replace drainage culverts and rip-rap head walls at various intersections throughout the District.

ROAD MAINTENANCE

1. Lake Point Restoration hauled 682 tons of shell mix to District yard.
2. Roads continue to be re-contoured for storm water runoff.



Michael A. Dillon
Manager of Operations



South Indian River Water Control District™

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BOARD OF SUPERVISORS AND ANNUAL LANDOWNERS MEETING

September 17, 2015 - 7:00 p.m.

JUPITER COMMUNITY HIGH SCHOOL AUDITORIUM

A G E N D A

BOARD OF SUPERVISORS MONTHLY MEETING

1. Call to order
2. Pledge of Allegiance
3. Consent Agenda
 - Approval of Warrant List
4. Adjourn

ANNUAL LANDOWNERS MEETING

1. Call to order
2. Election of officers for the meeting
 - a) Chairman
 - b) Secretary
3. Approval of minutes of 2014 annual meeting.
4. Election of supervisors
 - a) Nominations
 - b) Motion to close nominations
 - c) Voting for candidates and closing of balloting
5. Annual Reports
 - a) Treasurer's Report
 - b) Engineer's Report
 - c) Manager of Operations Report
6. Compensation of Supervisors
7. General discussion
8. Adjourn

A Florida Special District

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**DICK GRUENWALD
ASSOCIATES, LLC**

Sept. 11, 2015

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report September 2015

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Annual Landowners Meeting (*Sept. 17*) release

The following items were uploaded to the website:

- ❖ Annual Landowners Meeting (*Sept. 17*) release
- ❖ Monthly Meeting (*June 11 & 18*) minutes
- ❖ Summer & August Newsletters
- ❖ Draft proposals for potential changes relating to Board of Supervisor elections
- ❖ Updates to public hearings, board meeting times, election information, newsletter and photo gallery pages
- ❖ Annual reports—
Manager of Operations, Engineer, and Treasurer will be uploaded when received

Attended Staff Meeting (*Sept. 10*)

We are working with the District Engineer and District Office on a new Plan of Improvements page for the website per the board's request.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of September 2015
CC: Staff
Date: September 17, 2015

Routine Business

1. The District received a total of \$5,216,086.12 in current assessment receipts distribution from the Palm Beach County Tax Collector through August 31, 2015. The budget called for receipts of \$5,215,000.
2. As part of our continuing disclosure requirement we provided Regions Bank with updated collection and appraisal data on parcels the included in the various POIs that they financed. A copy of those tables is included for your reference.
3. We continue to work with the underwriter on a possible refunding of the 2006 Water Distribution System Bonds. At this time we have a verbal commitment of the main financing parameters and expect that we will receive a written detailed term sheet this week.
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

1. The Board will be asked to approve the list of disbursements (sent under separate cover).

South Indian River Water Control District

Assessments received to 09-2014

Fund #	Debt Issue	Regions Loan #	Actual Assessments Collected to 09-01- 2015	2014-15 Assessments	Variance
255	2007 OGEM Road	9001	249,826	250,578	(752)
260	2009 Hookup Financing Program	9073	231,165	231,568	(403)
265	2011 Road Improvement Note	4968	179,302	180,164	(862)
229	2011 Egret Landing Refunding	0260	610,056	610,056	-
266	2013-17th POI Note	5825	75,306	75,306	-

SOUTH INDIAN RIVER WATER CONTROL DISTRICT

Property Values/Land Use Analysis

September 2015

Program	Holder	Nbr of Parcels	Property Values			Land Use		
			Appraised Value	Taxable Value	New Construction	Single Family Residential	Vacant	Other
District Totals		7297	1,589,689,116	1,286,742,489	8,404,410	89%	6%	5%
Water Control East Basin		2302	641,915,655	543,406,222	3,213,992	89%	6%	5%
Water Control West Basin		4995	947,773,461	743,336,267	5,190,418	84%	11%	5%
2004B Road Improvements	Wells Fargo	399	68,516,875	55,024,174	936,514	80%	18%	2%
2004C Road Improvements	Wells Fargo	37	405,287	23,400	-	84%	8%	8%
2004A Road Improvements	Wells Fargo	681	130,495,274	101,986,587	940,111	88%	10%	2%
2006 Water Distribution bonds	Public							
2007A Road Improvement	Regions	569	103,385,421	80,082,838	412,651	87%	10%	3%
2007B Road Improvement	Regions	47	8,833,083	6,876,463	485,188	94%	6%	0%
2007C Road Improvement	Regions	25	4,517,096	3,967,096	64,904	16%	0%	84%
2007 Road Improvement Series A,B&C	Regions	641	116,735,600	90,926,397	962,743	85%	10%	6%
2007 Hookup Financing	Regions	552	132,429,121	104,915,337	184,813	99%	0%	1%
2011 Road Improvement Plan	Regions	242	53,917,590	43,872,520	591,826	89%	11%	0%
2011 Road Improvement Plan	Regions	incl'd above						
2011 Egret Landing Refunding	Regions	667	214,802,926	184,146,666	101,351	100%	0%	0%
2013 Road Improvement Plan	Regions	68	16,086,956	13,434,456	255,159	84%	16%	0%
2013 Road Improvement Plan	Regions	incl'd above						



South Indian River Water Control District™

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MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for August 15, 2015 to September 11, 2015
DATE: September 11, 2015

ADMINISTRATIVE:

1. Meeting with Control Communications representative to review radio contract.
2. Conducted monthly review of District canals with aquatic weed spray contractor.
3. Meeting with Brown and Brown Public Risk Insurance Agency account executive to discuss contract for 2015/2016.
4. Conference calls with South Florida Water Management District regarding Tropical Storm Erika.
5. On-site meeting with South Florida Water Management District to review PC8-A drainage culvert after 5 plus inches of rain in Palm Beach Country Estates.
6. Received \$2300.00 from Verizon for monthly cell tower lease.
7. Attended Loxahatchee River Preservation Initiative meeting.
8. On site meetings and phone conversations with Homeowners to discuss drainage issues and road conditions.
9. Attended Staff Meeting.

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MEMORANDUM

To: Board of Supervisors

Date: September 11, 2015

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WATER CONTROL

1. Mowers and backhoes continue routine maintenance services on roadside swales and canals throughout the District.
2. Received 11.05 inches of rain this reporting period.
3. Prepared swales for eight driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Bank restoration continues on Canals 7, 8 and 12.
6. Meeting with District Engineer to review future District projects.
7. Crews continue to replace drainage culverts and rip-rap head-walls at various intersections throughout the District.

ROAD MAINTENANCE

1. Lake Point Restoration hauled 589 tons of shell mix to District yard.
2. Roads continue to be re-contoured for storm water runoff.
3. Tru Trucking hauled 992 tons of shell mix to various roads in the District.



Michael A. Dillon
Manager of Operations